

Annual Public Notice

ANNUAL PUBLIC NOTICE OF SPECIAL EDUCATION SERVICES

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Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students

Notice to Parents

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts (SDs), intermediate units (IUs) and charter schools (CSs) are required to conduct child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, parents may refer to Section 504, Chapter 15, and the Basic Education Circular entitled Implementation of Chapter 15. Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22 Pa Code Chapter 16. For additional information regarding gifted services, parents may refer to 22 PA Code Chapter 16. If a student is both gifted and eligible for Special Education, the procedures in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the school district, intermediate unit, and charter school of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, each school district, intermediate unit, and charter school shall publish written information in the handbook and on the web site. Children age three through twenty-one can be eligible for special education programs and services. If parents believe that their child may be eligible for special education, the parent should contact the staff member identified for their school district of residence, listed at the end of this public notice.

Children age three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need Special Education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least 3 years of age and is considered to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25% of the child's chronological age in one or more developmental areas. (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information you may contact Terry Telep, Supervisor of Preschool/Early Intervention, Capital Area Intermediate Unit #15, at ttelep@caiu.org, or at 717-732-8400, ext/ 8539, or Jessica White, Supervisor of Preschool/Early Intervention, Capital Area Intermediate Unit #15, at jwhite@caiu.org, or at 717-732-8400, ext. 8781.

Evaluation Process

Each school district, intermediate unit, and charter school has a procedure in place by which parents can request an evaluation. For information about procedures applicable to your child, contact the school that your child attends. Telephone numbers and addresses can be found at the end of this notice. Parents of preschool age children, age three through five, may request an evaluation in writing by addressing a letter to Terry Telep or Jessica White, Supervisors of Preschool/Early Intervention, Capital Area Intermediate Unit #15.

Consent

School entities cannot proceed with an evaluation, or with the initial provision of special education and related services, without the written consent of the parents. For additional information related to consent, please refer to the Procedural Safeguards Notice which can be found at the PaTTAN website, www.Pattan.net. Once written parental consent is obtained, the district will proceed with the evaluation process. If the parent disagrees with the evaluation results, the parent can request an independent education evaluation at public expense.

Program Development

Once the evaluation process is completed, a team of qualified professionals and parents determine whether the child is eligible. If the child is eligible, the Individualized Education Program team meets, develops the program, and determines the educational placement. Once the IEP team develops the program and determines the educational placement, school district staff, intermediate unit staff, and/or charter school staff will issue a Notice of Recommended Educational Placement/Prior Written Notice (NOREP/PWN). Your written consent is required before initial services can be provided. The parent has the right to revoke consent after initial placement.

Confidentiality of Information:

The school districts, intermediate units and charter schools maintain records concerning all children enrolled in the school, including students with disabilities. All records are maintained in the strictest confidentiality. Your consent, or consent of an eligible child who has reached the age of majority under state law, must be obtained before personally identifiable information is released, except as permitted under the Family Education Rights and Privacy Act (FERPA). The age of majority in Pennsylvania is age 21. Each participating agency must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. One official at each participating agency must assume responsibility for ensuring the confidentiality of any personally identifiable information. Each participating agency must maintain, for public inspection, a current listing of the names and positions of those employees within the agency who have access to personally identifiable information.

In accordance with 34 CFR § 300.624, please be advised of the following retention/destruction schedule for the Pennsylvania Alternate System of Assessment (PASA), Pennsylvania System of School Assessment (PSSA), and Keystone Exam related materials:

- PSSA, Keystone Exam, and PASA test booklets will be destroyed one year after student reports are delivered for the administration associated with the test booklets.
- PSSA and Keystone Exam answer booklets and PASA media recordings will be destroyed three years after completion of the assessment.

For additional information related to student records, parents can refer to the Family Education Rights and Privacy Act (FERPA).

This notice is only a summary of the Special Education services, evaluation and screening activities, and rights and protections pertaining to children with disabilities, children thought to be disabled, and their parents. **For more information or to request evaluation or screening of a public or private school child, contact the responsible school entity listed below. For preschool age children, information may be obtained and screenings and evaluations may be requested by contacting the Intermediate Unit.** The addresses of these schools are as follows:

INTERMEDIATE UNIT

Capital Area Intermediate Unit #15

Andrew E. McCrea
55 Miller Street
Enola, PA 17025-1640
717-732-8400
www.caiu.org

Loysville Youth Development Center

Cynthia Lupold
24 Opportunity Drive
Loysville, PA 17047
717-789-5529
www.caiu.org

SCHOOL DISTRICT OFFICES

Big Spring School District

William Gillet
45 Mt. Rock Road
Newville, PA 17241
717-776-2422
www.bigspringsd.org

Carlisle Area School District

Jill Condo
623 W. Penn Street
Carlisle, PA 17013
717-240-6800 x17815
www.carliseschools.org

Cumberland Valley School District

Gaynelle Angelo
6746 Carlisle Pike
Mechanicsburg, PA 17050
717-506-3336
www.cvschools.org

East Pennsboro Area School District

Janice Miller-Redd
890 Panther Parkway
Enola, PA 17025
717-732-3601
www.epasd.org

Camp Hill School District

Autumn Reely
2627 Chestnut Street
Camp Hill, PA 17011
717-901-2400 x5935
www.camphillsd.k12.pa.us

Central Dauphin School District

Anne Zelonis
600 Rutherford Road
Harrisburg, PA 17109
717-545-4703 x70284
www.cdschools.org

Derry Township School District

Kirsten Scheurich
30 E. Granada Avenue
PO Box 898
Hershey, PA 17033
717-534-2501 opt. 9
www.hershey.k12.pa.us

Greenwood School District

Barbara Sheaffer
405 E. Sunbury Street
Millerstown, PA 17062
717-589-3117
www.greenwoodsd.org

Halifax Area School District

Lisa M. Slover
3940 Peters Mountain Road
Halifax, PA 17032
717-896-3416 x1111
www.hasd.us

Lower Dauphin School District

Dan Berra
291 E. Main Street
Hummelstown, PA 17036-1799
717-566-5318
www.lds.org

Middletown Area School District

Nicole Taylor
55 W. Water Street
Middletown, PA 17057
717-948-3300 x1007
www.raiderweb.org

Newport School District

Mary Kay Hunter
420 Fickes Lane, PO Box 9
Newport, PA 17074
717-567-2529
www.newportsd.org

Shippensburg Area School District

Lauren Zima-Engro
317 N. Morris Street
Shippensburg, PA 17257
717-530-2700 x1041
www.ship.k12.pa.us

Steelton-Highspire School District

Keri Poston
250 Reynders Ave.
Steelton, PA 17113-7645
717-704-3800 x3349
www.shsd.k12.pa.us

Susquenita School District

Dr. Tyler Herman
1725 Schoolhouse Road
Duncannon, PA 17020
717-957-6000
www.susq.k12.pa.us

West Perry School District

Paula Jones
2606 Shermans Valley Road

Harrisburg School District

Krystal Palmer
2900 North 6th Street
Harrisburg, PA 17110
717-703-1290
www.hbgd.k12.pa.us

Mechanicsburg Area School District

Paul Bigham
600 Norway St., 2nd Floor
Mechanicsburg, PA 17055
717-691-4522
www.mbgd.org

Millersburg Area School District

Jennifer Wicht
799 Center Street
Millersburg, PA 17061-1420
717-692-2108 x1116
www.mlbgd.k12.pa.us

Northern York County School District

David Borrell
650 S. Baltimore Street
Dillsburg, PA 17019-1035
717-432-8691 x1112
www.northernpolarbears.com

South Middleton School District

Dr. Alex Smith/Jennifer Chamberlin
4 Academy Street, Suite 100
Boiling Springs, PA 17007
717-258-6484
www.smsd.us

Susquehanna Township School District

Carrie Martin or Bethany Peters
2579 Interstate Dr.
Harrisburg, PA 17110
717-657-5100 x13005
www.hannasd.org

Upper Dauphin Area School District

Heather Haupt
5668 State Route 209
Lykens, PA 17048
717-362-6573
www.udasd.org

West Shore School District

Jennifer Homoki
507 Fishing Creek Road

Elliottsburg, PA 17024-9706
717-789-3934 x5505
www.westperry.org

PO Box 803
Lewisberry, PA 17070
717-938-9577
www.wssd.k12.pa.us

COMPREHENSIVE TECHNICAL SCHOOL

Dauphin County Technical School

Dr. Jan L. Zeager
6001 Locust Lane
Harrisburg, PA 17109-5631
717-652-3170 x7125
www.dcts.org

CHARTER SCHOOLS

Capital Area School for the Arts Charter School

Timothy Wendling
150 Strawberry Square
Harrisburg, PA 17101
717-732-8450
www.casa-arts.org

Infinity Charter School

Suzanne Gausman
5405 Locust Lane
Harrisburg, PA 17109
717-238-1880
www.infinityschool.org

Premier Arts and Science Charter School

Danielle Sims
500 N 17th Street
Harrisburg, PA 17103-1549
717-234-3200
www.pascs.net

Sylvan Heights Science Charter School

Susan Roth
915 S. 13th Street
Harrisburg, PA 17104
717-232-9220
www.shscs.org

Commonwealth Charter Academy

Michelle Orcutt
One Innovation Way
Harrisburg, PA 17110
484-656-7741 ext. 12175
www.ccaeducate.me

Pennsylvania STEAM Academy

Jennifer Morrison
1500 N. 3rd Street
Harrisburg, PA 17102
717-884-0950 x122
<https://pasteam.org>

Reach Cyber Charter School

Gregory C. McCurdy
750 E Park Dr, Suite 204
Harrisburg, PA 17111
717-704-8437
<http://www.connectionsacademy.com/reach-cyber-school>

The school entity or charter school will not discriminate in employment, educational programs, or activities based on race, color, national origin, age, sex,

handicap, creed, marital status or because a person is a disabled veteran or a veteran of the Vietnam era. No preschool, elementary or secondary school pupil enrolled in a school district, intermediate unit, or charter school program shall be denied equal opportunity to participate in age and program appropriate instruction or activities due to race, color, handicap, creed, national origin, marital status or financial hardship.